

Intelligence Operations

SIT 209 PROGRAM

COGNOS Reports

March 2014

Incident Status Summary (ICS-209)

Incident: **Special Canyon**

1. Incident Name: Special Canyon		2. Incident Number: OR-PRD-000265	
3. Report Version: Initial <input checked="" type="checkbox"/> Update Final	4. Incident Commander(s) & Agency or Organization: Young, S.		5. Incident Management Organization: Type 2 Team
7. Current Incident Size or Area Involved: 100 Acres	8. Percent (%) Contained or Completed: 17 %	9. Incident Type: Wildfire B. Incident Description: C. Cause:	10. Incident Complexity Level: <input checked="" type="checkbox"/> Single Complex
		11. Report Time Period From Date/Time: 06/1 To Date/Time: 06/12/13	

GACC Detailed Situation Report - by Protection

Report Date: 08/24/2013

Geographic Area: Northwest Area Coordination Center

Preparedness Level: 3

Wildfire Activity:

Agency	Unit Name	Unit ID	Fire Danger	PIL	New Fires	New Acres	Uncont'd Fires	Human Fires (YTD)	Human Acres (YTD)	Lightning Fires (YTD)	Lightning Acres (YTD)	Total
BIA	Siletz Field Office											
	Umatilla Agency	OR-SIA	M	1	0	0		0	0	0	0	0
	Warm Springs Agency	OR-UMA	VH	2	0	0		54	4	1	20	412
	Colville Agency	OR-WSA	M	2	0	0		1,135	0	0	0	567
	Quinalt Nation Tribe	WA-COA	H	2	0	92	2	0	0	55	0	0
	Spokane Agency	WA-QNT	N/R	2	0	0		0	0	0	0	0
	Yakama Agency	WA-SPA	H	3	0	0		53	51,345	21	0	0
		WA-YAA	H	3	0	0		0	1,135	0	0	0
BLM	Burns Interagency Fire Zone	OR-BUD	L	1	0	92	0	210	84,561	2	0	0
	Coos Bay District	OR-CBD	L	1	0	0		323	84,561	26	0	0
	Eugene District	OR-EUD	L	1	0	0		14	84,561	105	4,763	2
	BLM lands covered by KFC Dispatc	OR-KFD	L	1	0	0		2	293	48	5,762	4
	Lakeview District	OR-LAD	H	1	0	0		0	0	1	14,757	0
	Medford District	OR-MED	L	3	0	0		1	0	0	0	0
	Prineville BLM	OR-PRD	H	1	0	0		4	0	0	0	0
	Roseburg District	OR-ROD	M	2	1	0		0	1	0	0	0
	Salem District	OR-SAD	M	2	0	0	0	48	0	38	7	4
	Vale District	OR-VAD	H	2	0	0		4	5,152	9	6	0
	Spokane District	OR-SPD	M	3	0	0		2	195	64	385	112
FS	Hells Canyon NRA	ID-WWF	H	3	1	0	0	6	571	1	6,304	44
	Burns Interagency Fire Zone	OR-BFZ	N/R	1	0	0	0	1	650	62	0	3
	Columbia River NSA	OR-CGF	M	1	0	0	0	82	6,862	13	136,304	68
	Deschutes NF	OR-DEF	L	2	0	0		0	0	276	26	14
	Fremont-Winema NF (OR-KFC)	OR-FWF	L	3	0	0		12	0	8	157,789	358
	Fremont-Winema NF (OR-LFC)	OR-FWF	L	1	0	0		22	641	31	538	8
	Malheur NF	OR-MAF	M	1	0	0		95	125	3	9	43
	Mt Hood NF	OR-MAF	M	1	0	0		19	181	3	930	25
	Ochoco NF	OR-MHF	M	2	0	0		9	68	116	1,533	211
	Rogue River - Siskiyou NF	OR-OCF	H	2	0	0		14	24	51	21	82
	Siuslaw NF	OR-RSF	L	3	0	0		14	24	51	21	82
	Umatilla National Forest	OR-SUF	L	1	0	0		5	98	145	60	60

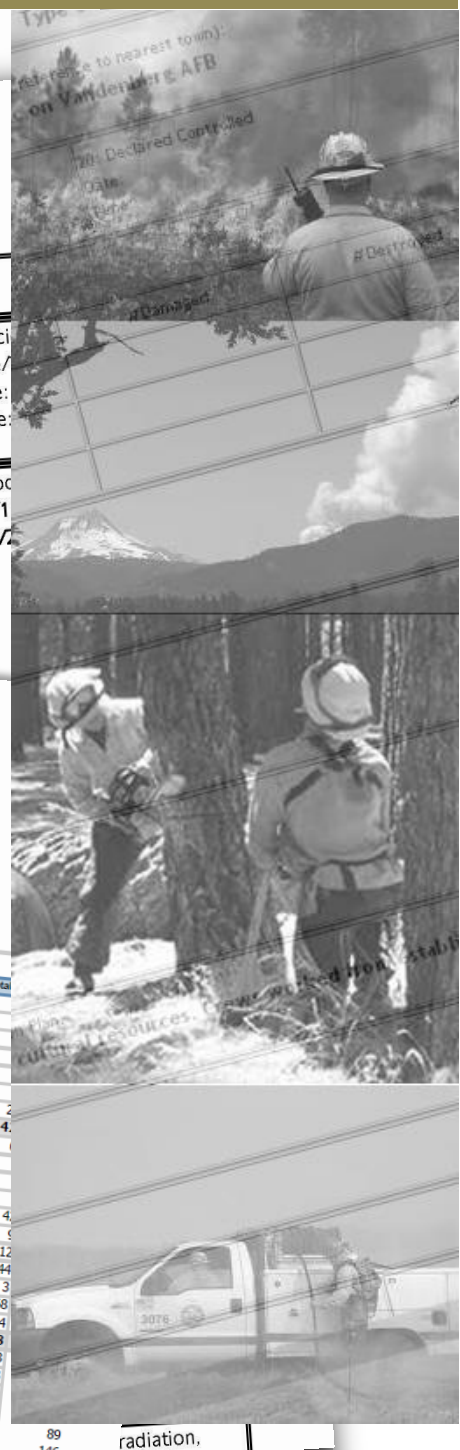


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Basic User Information & Instructions

Getting Started

To view or print reports in the Sit 209 Program, users can select from a list of established menu of reports. These include detailed and summary reports. Examples include completed 209 forms, wildfire activity situation reports, and a range of other reports using either Sit or 209 information, or a combination of the two. See List. [hyperlink](#)

What is COGNOS?

COGNOS is the off-the-shelf IBM software used to retrieve reports in the Sit 209 Program. Depending on the particular report selected, users choose from a common set of steps and filters to get a final output of a report.

What Reports are currently available in Sit-209?

See Reports List. [hyperlink](#)

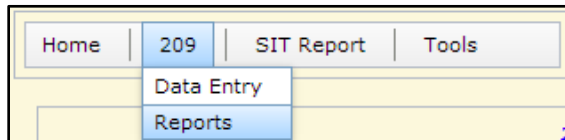
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Step-by-Step Instructions for Running Common Reports

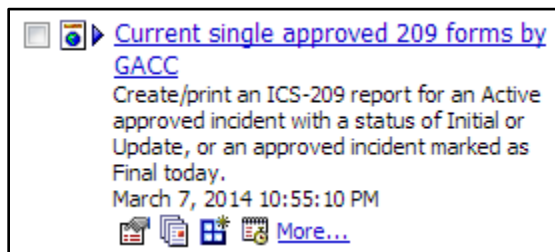
Below are basic instructions to view and print several common reports. Step-by-step instructions are not provided for every report in the Sit 209 program. The basic process is the same for all reports in the Sit 209 program. Once users are familiar with the process outlined in these examples, they should be able to apply the same general process to their specific report of interest. For detailed instructions, see Detailed User Information & Instructions [Insert hyperlink](#)

Example Report 1: View/Print a current 209

1. On the menu bar, click 209, **Reports**.



2. Click the link [Current single approved 209 forms by GACC](#)



➤ Tip: If list of reports does not appear, click name and screen should refresh.

3. Highlight the **GACC (Geographic Area Coordination Center)** where your incident occurred. Click **Next** on the bottom of the screen.

Current Approved Incident 209 Reports by GACC

Approved Incidents with a status of Initial or Update, or Incidents marked as Final today.

Select the desired GACC to get a list of the current approved ICS-209s for that GACC. Then select the desired ICS-209 report assigned to that GACC.

1. Enter all required(*) Report Parameters for: **Current Approved Incident 209 Reports by GACC**
2. Click **Next>** to select the ICS-209 and run report

Select GACC:

- *  Alaska Interagency Coordination Center
- Canadian Interagency Forest Fire Centre
- Eastern Area Coordination Center
- Eastern Great Basin Coordination Center
- National Interagency Coordination Center
- Northern California Area Coordination Center
- Northern Rockies Coordination Center
- Northwest Area Coordination Center
- Rocky Mountain Area Coordination Center
- Southern Area Coordination Center
- Southern California Area Coordination Center
- Southwest Area Coordination Center
- Western Great Basin Coordination Center

Click **Next>** to select the ICS-209 and run report.
Click the **Cancel** button to exit.

Cancel Next >

4. Highlight the incident of interest in the **Select ICS-209** box. A reference table appears listing all active incident appears for reference. Click **Finish**. The most recent 209 (initial, update or final) is generated in the default html format.

➤ Tip: For past 209's, run the report [Current-year archive of approved 209 forms by GACC](#) (see example 2) **Insert hyperlink**

Current Approved Incident 209 Reports by GACC (cont.)

Report parameters for: **Current Approved Incident 209 Reports by GACC (cont.)**

Click **Finish** to run report. Click **<Back** to re-enter parameters on first page.

Select the ICS-209:

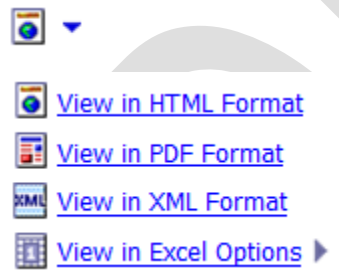
	Incident Name	Type	Status	Approved Date	Last Edit Date
* 31 Walker Fire (03/09/2014)	31 Walker Fire (03/09/2014)	WF	I	03/09/2014 2121	03/09/2014 2121
Dry Creek (03/12/2014)	Dry Creek (03/12/2014)	WF	I	03/12/2014 2049	03/12/2014 2049
FFS 136/ 190 (01/27/2014)	FFS 136/ 190 (01/27/2014)	WF	I	01/30/2014 1435	01/30/2014 1435
Iron Pot (03/07/2014)	Iron Pot (03/07/2014)	WF	U	03/10/2014 1410	03/10/2014 1410
Marine Lab Fire (03/03/2014)	Marine Lab Fire (03/03/2014)	WF	I	03/05/2014 1504	03/05/2014 1504
McDowell (03/11/2014)	McDowell (03/11/2014)	WF	I	03/12/2014 1719	03/12/2014 1719
Oakey Top (01/31/2014)	Oakey Top (01/31/2014)	WF	U	01/31/2014 1528	01/31/2014 1528
Over Yonder Fire(F) (03/12/2014)	Over Yonder Fire(F) (03/12/2014)	WF	F	03/13/2014 0734	03/13/2014 0734
Quay(F) (03/11/2014)	Quay(F) (03/11/2014)	WF	F	03/13/2014 0838	03/13/2014 0838
Rocks Mtn Fire (03/10/2014)	Rocks Mtn Fire (03/10/2014)	WF	U	03/11/2014 0800	03/11/2014 0800
Tower Ridge (03/12/2014)	Tower Ridge (03/12/2014)	WF	I	03/12/2014 1647	03/12/2014 1647

Once you have entered report criteria, click the **Finish** button to execute, or click the **Cancel** button to exit.

Note: Fields with a dashed line are required to run report. There is no validation of values entered, so if the values do not produce data, the report will be blank.

Cancel
< Back
Finish

5. To print, select the **View** Is this called View? Toolbar button dropdown, select "View in pdf."



➤ Tip: Reports can be generated in any of the above formats. To do this and other advanced techniques, see Detailed User Information & Instructions [Insert hyperlink](#)

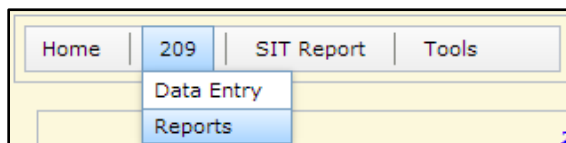
6. Print pdf. The oval pdf menu appears near the bottom of the document.
7. Click the printer icon to print.

➤ Tip: For printing tips or troubleshooting, see Printing Issues in Online User Guide [Insert hyperlink](#)
➤ Tip: If the pdf menu does not appear, hover near the bottom of the document to make it reappear.

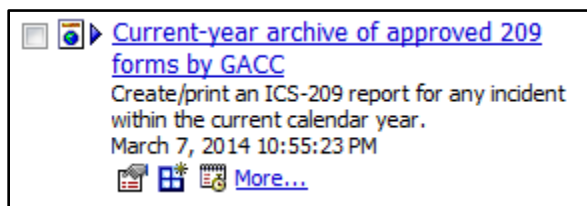


Example Report 2: View/Print a previous 209

1. On the menu bar, click 209, **Reports**.



2. Click the link **Current-year archive of approved 209 forms by GACC**.



- Tip: If list of reports does not appear, click name and screen should refresh.

3. Highlight the **GACC (Geographic Area Coordination Center)** where your incident occurred. Click **Next** on the bottom of the screen.

Current-year Archive of Approved 209 Forms by GACC

All Incidents for the Current Calendar Year.

Select the desired GACC to get a list of Incident Numbers assigned to that GACC.

1. Enter all required(*) Report Parameters for: **Current-year Archive of Approved 209 Forms by GACC**
2. Click **Next>** to select the desired Incident Number assigned to the GACC.

Select GACC:

- * Alaska Interagency Coordination Center
- Canadian Interagency Forest Fire Centre
- Eastern Area Coordination Center
- Eastern Great Basin Coordination Center
- National Interagency Coordination Center**
- Northern California Area Coordination Center
- Northern Rockies Coordination Center
- Northwest Area Coordination Center
- Rocky Mountain Area Coordination Center
- Southern Area Coordination Center
- Southern California Area Coordination Center
- Southwest Area Coordination Center
- Western Great Basin Coordination Center

Click **Next>** to select the desired Incident Number assigned to the GACC.
Click the **Cancel** button to exit.

Cancel Next >

4. Highlight the incident of interest in the **Select Incident Number** box. Click **Finish**.

Current-year Archive of Approved 209 Forms by GACC (cont.)

Report parameters for: **Current-year Archive of Approved 209 Forms by GACC (cont.)**

Click **Next>** to select the approved ICS-209 for the selected incident number and run report. Click **<Back** to re-enter parameters on first page.

Select Incident Number:

*
AL-ALF-140102 - Shoe Barn (Wildfire)
AL-ALS-20140121001 - Grand Bay Fire (Wildfire)
AL-ALS-20140122003 - Woodsbend (Wildfire)
AL-ALS-20140127005 - Pelham Range Fire (Wildfire)
AL-ALS-20140303001 - Marine Lab Fire (Wildfire)
AL-ALS-20140309002 - 31 Walker Fire (Wildfire)
AR-ARS-001D3 - South Bend (Wildfire)
AR-ARS-016D8 - Newark (Wildfire)
AR-ARS-033-D5 - Fordyce (Wildfire)
AR-ARS-115 D8 - Dusty Lane (Wildfire)
AR-ARS-13D7 - Wrightsville (Wildfire)

Click **Next>** to select the approved ICS-209 for the selected incident number and run report.
Click the **Cancel** button to exit.

Cancel < Back Next >

5. In the Select the ICS-209 box choose the desired 209 from the selection. Users may select multiple 209s. Click the **Finish** button.
6. To print, select the **View Is this called View?** Toolbar button dropdown, select "View in pdf."



[View in HTML Format](#)



[View in PDF Format](#)



[View in XML Format](#)



[View in Excel Options](#)

➤ Tip: Reports can be generated in any of the above formats. To do this and other advanced techniques, see Detailed User Information & Instructions [Insert hyperlink](#)

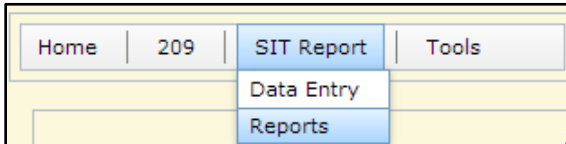
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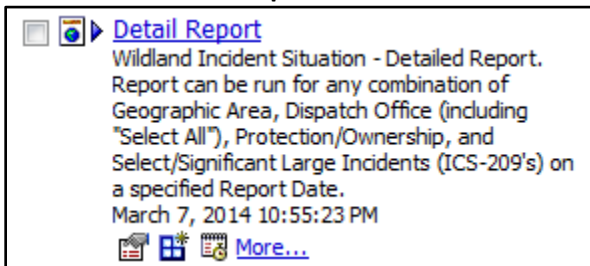


Example Report 3: View/Print a detailed wildfire activity situation report

1. On the menu bar, click SIT Report, **Reports**.



2. Click the link **Detail Report**.



3. Enter all required report parameters – ICS 209, Report Date, Protection or Ownership, and Geographic Area. Click **Next**.

Wildland Incident Situation - Detailed Report

1. Enter all required(*) Report Parameters for: **Wildland Incident Situation - Detail Report**
2. Click **Next>** to select Dispatch Office (optional), or click the **Cancel** button to exit.

ICS 209 Selection:

*

Run "Protection" or "Ownership" Report:

*

Select Report Date:

*

Select Geographic Area:

*

Click **Next>** to select Dispatch Office (optional), or click the **Cancel** button to exit.

4. Select Dispatch Office and click **Next**.

Wildland Incident Situation - Detailed Report (cont.)

1. Enter all required(*) Report Parameters for: **Wildland Incident Situation - Detail Report** (cont.)
2. Click **Next>** to enter Large Incidents (ICS-209's) (optional) and run report. Click **<Back** to re-enter parameters on first page.

Select Dispatch Office:

* <Select All>
National Interagency Coordination Center

Click **Next>** to select Large Incidents (ICS-209's) (optional) and/or run report.
Click the **Cancel** button to exit.

5. Select ICS-209s. If Significant option was chosen on page one ICS-209s will be auto-selected. Click **Finish** to view report.
6. To print, select the **View** Is this called View? Toolbar button dropdown, select "View in pdf."



[View in HTML Format](#)



[View in PDF Format](#)



[View in XML Format](#)



[View in Excel Options](#) ▶

➤ Tip: Reports can be generated in any of the above formats. To do this and other advanced techniques, see Detailed User Information & Instructions [Insert hyperlink](#)

7. Print pdf. The oval pdf menu appears near the bottom of the document.
8. Click the printer icon to print.

➤ Tip: For printing tips or troubleshooting, see Printing Issues in Online User Guide [Insert hyperlink](#)
➤ Tip: If the pdf menu does not appear, hover near the bottom of the document to make it reappear.



Detailed User Information & Instructions
(in the other document sent previously)

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